

Position Announcement: Agricultural Program Specialist

The Georgia FFA-FCCLA Center is seeking qualified candidates for the position of Agricultural Program Specialist

Posting Date: January 1, 2025

Application Deadline: Until filled

Location: Georgia FFA-FCCLA Center – Covington, Georgia

Start date: July 1, 2025 or earlier

To Apply: Submit cover letter and resume to:

Russel Towns, Camp Manager

Email: RTowns@GaAgEd.org

Job Title: Agricultural Education Specialist

Position Overview:

The Agricultural Education Specialist will provide comprehensive classroom instruction to students of all ages, utilizing the state-approved Georgia Agriculture Education curriculum. The position will involve delivering educational programs in various agricultural disciplines, including livestock, forestry, horticulture, and agricultural mechanics. Additionally, the specialist will oversee Supervised Agricultural Experience (SAE) programs and foster the development of competitive Future Farmers of America (FFA) chapters within local communities.

Key Responsibilities:

- Deliver high-quality educational instruction in Georgia's approved Agricultural Education curriculum to students of all ages.
- Facilitate hands-on learning experiences in the areas of livestock, forestry, horticulture, and agricultural mechanics.
- Supervise and support students' Supervised Agricultural Experiences (SAEs), helping them develop practical skills and knowledge.
- Provide mentorship and guidance to teachers and students, supporting the growth and development of FFA chapters in the community.
- Collaborate with local schools, teachers, and community partners to expand agricultural education opportunities and resources.

Qualifications:

- Strong knowledge and understanding of Georgia's Agricultural Education standards and curriculum.
- Experience in agricultural education and/or related fields, with a focus on curriculum delivery, program management, and student development.
- Ability to foster positive relationships with students, educators, and community partners.

Georgia FFA-FCCLA Center Agricultural Program Specialist Job Description

Managing the Newton County Agricultural Center

Goal: Develop the Ag Center into a premier facility that is used throughout the year for all kinds of livestock events and other educational events.

Duties:

- Manage booking of events
- Manage logistics of events – communication with group leaders, setups
- Manage concessions
- Manage tractor and dragging plan
- Manage hourly rentals and open days of horse arena
- Manage cleanliness of the facility before and after use
- Manage maintenance issues
- Manage the budget of the Ag Center
- Attract new groups to use the facility
- Increase revenue to cover all expenses plus the position salary
- Serve as the camp liaison on the Ag Center Advisory Committee
- Develop and search grants for the facility
- Establish community partners to assist in raising funds, volunteering, and establishing new programs with local community
- Develop and implement a long-range plan

Managing the Rodeo Event

Goal: Use the Rodeo as a signature event that raises funds for the operation and improvement of the Agricultural Center

Duties:

- Plan all aspects to ensure a successful event
- Manage marketing
- Manage ticket sales
- Manage sponsorships
- Manage volunteers
- Manage vendors
- Manage concessions
- Establish community and volunteer assistance

Managing the Horse Program

Goal: Work with an outside program/farm to have horses brought in for the Summer Leadership Camp and Horse Camps.

Manage FFA Horse Camp

- Website
- Marketing
- Registration
- Communication with parents
- Planning the program
- Coordinate with the leasing program/farm
- Ensuring that the goal always remains to change the lives of youth

Manage Horse Program for Summer Leadership Camp

Assist in the overall operation of the Georgia FFA-FCCLA Center

Goal: Contribute to the goals of utilizing the facility for education and investment in youth, especially for the FFA and FCCLA Organizations

- Assist with events, programs, and groups using the camp facility
- Serve as a caretaker of the facility
- Set an example as a role model for staff and campers

Other duties as assigned by the Camp Manager

Qualifications and Compensation

Preferred Qualifications

- Bachelor's Degree in Agriculture Education or related field
- Proven ability to supervise staff
- Proven ability to meet the public
- Ability to plan, originate, organize, and carry out programs
- Ability to physically handle the daily maintenance of the facility

Compensation

- \$50,000 Annual Salary
- Teacher Retirement and State Health Benefit Plan
- Camp Housing
- Cell phone allowance
- Meals provided when camp is serving
- Vehicle transportation on site