# **Tutorial for Agriculture Teachers: Recording and Uploading Videos to YouTube**

This step-by-step guide will walk you through the process of recording a video, uploading it to YouTube, and sharing the link via email- SpanishAgEd@gmail.com

You can also access a video tutorial on how to upload your video through your phone on the link below.

Click here for Video Tutorial - How to upload to Youtube

# **Step 1: Prepare for Recording**

- 1. Choose a Recording Device:
  - Use a smartphone, tablet, or a digital camera. Ensure the device has enough storage space and a good-quality camera.

#### 2. Set Up Your Environment:

- Find a quiet and well-lit location.
- Minimize background noise and distractions.
- Do a test run to ensure your audio and video settings are correct.

## Step 2: Upload Your Video to YouTube

#### 1. Sign In to YouTube:

- Open <u>YouTube</u> on your web browser or YouTube app.
- Sign in using your Google account.
- 2. Go to the Upload Section:
  - Click on the camera icon with a "+" sign ("Create") in the top-right corner.
  - If prompted, select "Upload video."
- 3. Select Your Video:
  - From computer, Click "Select files" or drag and drop the video file into the upload area.
  - From phone or other device, select video to upload.

#### 4. Fill Out Video Details:

- Add a title (Chapter Name Student Name 2025 Spanish Creed).
- 5. Choose Visibility Settings:
  - **Public:** Anyone can view your video.
  - Unlisted (Recommended): Only those with the link can view it.
  - **Private:** Only specific people can view it.
- 6. Select Audience: Either option is fine
- 7. Upload the Video:
  - Click "Next" to proceed through the steps.
  - Click "Publish" or "Save" depending on the visibility setting.
- 8. Copy the Video Link:
  - Once the upload is complete, a link to your video will be displayed. Copy the link.
  - You can also access the link by clicking "Share" and copying the link.

# **Step 4: Email the Video Link**

### 1. Open Your Email and Compose a New Email:

- Address it to **spanishgaaged@gmail.com**
- In subject line, title your email "[Chapter Name Student Name] 2025 Spanish Creed"

### 2. Paste the Video Link:

- Paste the copied YouTube link into the body of the email.
- Add any additional information if needed.

### 3. Send the Email:

• Double-check all the details and click "Send."